

## Erasmus+ Learning Agreement

### Information regarding TU Berlin as the receiving institution

Dear Students, Dear Partners,

To speed up and simplify the process of filling in your application documents with the right information we would like to emphasise the following points.

**Important:** The given information only concerns Technische Universität Berlin. All further information to complete the Learning Agreement need to be filled in by the student and the sending university.

1. Please use an **English or German** version of the Erasmus+ Learning Agreement. The international office is only able to sign either German or English versions of the Erasmus+ Learning Agreements
2. Please fill the field "**student's name**" in the header. See the example below:  
We need to have the Student's name on every page!

GINA-II-B-Annex IV-Erasmus+ HE Learning agreement studies – version May 2014



Higher Education  
Learning Agreement form  
*Student's name*



3. Please use the following information to fill in the necessary fields in "**The receiving Institution**".

#### The Receiving Institution

Name	Technische Universität Berlin	Faculty	
Erasmus code (if applicable)	DBERLIN02	Department	
Address	Straße des 17. Juni 135 10623 Berlin	Country, Country code	Germany
Contact person name	Mrs. Beatrice Vinci	Contact person e-mail / phone	Exchange.programmes @tu-berlin.de +49 (0)30/314-24696

**Note:** Faculty and Department need to be filled by the student.

4. Please set German as the **main language of instruction**:

**Language competence of the student**

The level of language competence<sup>7</sup> in *German* that the student already has or agrees to acquire by the start of the study period is:

A1  A2  B1  B2  C1  C2

5. Please use the following information to fill in the necessary fields in “**Responsible person in the receiving institution**”

Commitment					
<p>By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for Institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.</p>					
Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person <sup>10</sup> at the Sending Institution					
Responsible person at the Receiving Institution <sup>11</sup>	<p>Amelie Krueger</p> <p>p.p. Beatrice Vinci</p>	<p><a href="mailto:Amelie.krueger@tu-berlin.de">Amelie.krueger@tu-berlin.de</a></p> <p><a href="mailto:Exchange.programmes@tu-berlin.de">Exchange.programmes@tu-berlin.de</a></p>	<p>ERASMUS+ (KA 103) Coordinator</p> <p>Incoming Exchange Student Advisor</p>		

We reserve the right to not sign the Learning Agreement when incorrectly filled.

Thank you!

Beatrice Vinci