



UNIVERSITAT POLITÈCNICA DE CATALUNYA
BARCELONATECH

Escola d'Enginyeria de Barcelona Est

Academic Regulations of the School of Engineering of Barcelona Est – EEBE

**Agreement J.EEBE/2023/03/03, of June 28, 2023, of the
School Board, which approves the Academic Regulations
of the EEBE**

Department of Studies



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1. EVALUATION

In a competency-based learning model, evaluating means assessing the student's progress in achieving the proposed objectives. The assessment must cover all the skills programmed in the curriculum and must be based on well-founded and sufficiently transparent and public criteria. There must be a coherent relationship between the training objectives, the planned activities and the evaluation criteria.

Degree studies are assessed at different levels:

- [a] The compulsory and optional subjects scheduled in the study plan.
- [b] Curricular blocks made up of sets of subjects with common training objectives. The subjects of a curriculum block are evaluated globally in a procedure called curriculum evaluation.
- [c] The additional academic activities carried out by the students and which are recognized academically.

The assessment of master's studies is done only at the first level [a].

The following curricular blocks are defined in the EEBE degree studies:

- **Initial phase** which includes all the compulsory subjects of the first and second semesters
- **Non-Initial Phase** which includes all the compulsory subjects of the other semesters
- **optional** which includes all optional subjects
- **Final Degree Project**

The **End of Degree Project / Master's End Project** is evaluated in accordance with the specific TFG/TFM regulations of the EEBE.

On the other hand, the **external practices** they will be evaluated in accordance with the specific regulations that regulate them. It should be taken into account that, in the case of curricular practices, they will be evaluated with a numerical and descriptive grade and will be calculated for the average grade of the file.

1.1. EVALUATION OF SUBJECTS

1.1.1. concept

The evaluation of a subject consists in determining the degree of achievement of its objectives. Passing it means having achieved those that have been established as core and involves obtaining a minimum grade of 5.0.

The evaluation of the subject entails the implicit evaluation of the basic, transversal, generic and specific competences defined for each subject in the corresponding verification report.

In the evaluation of the subjects, the results obtained in the different evaluation acts carried out throughout the course are taken into account. In general, the grading method for each of the subjects is defined so that the results of all the assessment acts are taken into account in the final grading, keeping a certain proportionality with the criteria assigned to the academic activities that can be assessed.

1.1.2. Rights and obligations of students in the evaluation process

Students have the right to:

- Be evaluated for all the subjects for which he has enrolled and for the curricular adaptations that ensure real and effective inclusion.
- Know the evaluation and re-evaluation calendar for the different bachelor's and master's degrees before starting the registration process corresponding to each academic period.
- Obtain documentary proof of attendance at an assessment event.
- Being able to file a complaint with the EEBE Management when you consider the grading decision with a failing grade of 0 to be incorrect due to having fraudulently carried out an assessment act. And, if the answer does not satisfy him, he can file an appeal with the rector.

Irregular actions that could lead to a significant variation of the qualification constitute a fraudulent performance of an evaluation act. This action entails the descriptive qualification of suspension and a numerical grade of 0 for the overall ordinary evaluation act and for the subject, without prejudice to the disciplinary process that may arise as a result of the acts carried out.

- Request a change in the date of an exam scheduled by the School, never for being enrolled in subjects with some type of time incompatibility, in the following cases:
 - When it is not possible for him to take the aforementioned assessment test to exercise his student representation, in accordance with article 93 of the UPC Statutes. In any case, students must document this within the corresponding academic period.
 - When the student is part of the UPC's High Level Sportsmen's Program and cannot combine sports practice with the evaluation process of their studies at the EEBE. You will need to document this situation.
 - When the student body cannot take the said test for reasons other than the previous ones and which are exceptional and justified, as long as and when they are due to medical, legal or family reasons that have arisen and are of a serious nature. The request will have to be formulated documenting the stated reason and will be resolved by the Center Management.
- Students with educational support needs (special, specific educational needs, or affected by chronic or acute illness with recovery processes)

long) must have special consideration. In accordance with the common action framework of Catalan universities in the face of these situations, students can request curricular adaptations or reasonable adjustments that facilitate their learning and allow them to achieve their academic goals under the same conditions as the rest of the student body. To this end, to resolve the requests that may be submitted for these reasons, both the teaching staff responsible for the subjects and the Center's management must take into account the established protocols or the instructions of the unit responsible for inclusion.

On the other hand, students have the obligation to:

- Comply with the rules for carrying out the assessment tests established by the teaching staff responsible for the subject.
- Do not engage in irregular actions that can lead to a significant variation of the qualification and that constitute a fraudulent performance of an evaluation act. This action entails the descriptive qualification of suspension and a numerical grade of 0 for the evaluation act and for the subject, without prejudice to the disciplinary process that may arise as a result of the acts carried out.

1.1.3. Evaluation criteria and method of grading the subjects

The person responsible for each subject draws up, together with the teaching staff, a teaching plan proposal (teaching guide), which must include the assessment criteria, the grading method and the weighting of the assessment tests for the calculation of the final grade of the subject as a weighted arithmetic average. In order to guarantee the rights of the students, at the beginning of the year, the center publishes the teaching guides, which cannot be modified during the year.

The evaluation system for each subject must guarantee that all enrolled students are evaluated equally, regardless of enrollment group.

The grading method for each of the subjects must be defined in such a way that the results of all the assessment acts are taken into account in the final grading, that a certain proportionality is kept with the credits assigned to the academic activities that can be assessed and that the result of any assessment cannot determine by itself the passing of the subject.

The teaching plan of a subject can also provide, exceptionally, for a final test of a global nature, which replaces the continuous assessment, so that passing this involves passing the subject. In the event that the teaching plan does not contemplate this possibility, students can request the Management of the EEBE to take a test that determines the qualification of the subject. If the answer is positive and the subject includes projects or practical work, it will be necessary to establish the appropriate measures to incorporate them into the assessment.

If there is one, the final overall test grade must replace, as long as it is higher and that the evaluable aspects match, the results obtained in the evaluation acts that have been done throughout the course.

On the other hand, in the method of grading a subject, minimum grade conditions cannot be established in any assessment act to take into account the results of the rest. However, if among the scheduled activities there are projects or practical work, either laboratory or field, the teaching guide of the subject may provide that it is a necessary condition to pass the subject to complete them and present the reports that are associated with it.

The Directorate of the EEBE will establish mechanisms in order to equalize, if necessary, the evaluation process of the subjects of the different curricular blocks with special emphasis on the Initial Phase.

Based on what is established in section 3.1.3. of the UPC Degree and Master's Regulations, the EEBE has agreed to apply the reassessment taking into account the following guidelines:

- a) Reassessment tests may be scheduled every semester for the compulsory subjects of the degrees and master's degrees taught at the EEBE. Consequently, elective subjects, TFG/TFM and external academic practices will not have a re-evaluation test.
- b) The reassessment test will be optional, at the discretion of the coordinating faculty, in the subjects that follow a continuous assessment methodology and, in any case, it must be stated in the teaching guide and subject file if perform reassessment or not.

A subject with "a continuous assessment methodology" means any subject that includes a number K of evaluation acts (with $K \geq 4$) so that each of these evaluation acts has a minimum percentage weight on the final grade of the subject of $100/(K+2)$. For these purposes, the assessment of the transversal competence assigned to the subject will not be counted as one of the K evaluation acts.

- c) To be able to access the re-evaluation test of a subject, students must have taken all the ordinary evaluation tests for that subject.
- d) It is defined as a reassessable part of a subject that is related to the learning objectives of theory and problems. It is defined as the grade (calculated out of 10) of the entire reassessable part of a subject.

Practices, assignments, projects and presentations will be considered as a non-reassessable part of a subject. It is defined as the grade (calculated out of 10) of the entire non-reassessable part of a subject.

Consequently, the final mark of a subject before the reassessment test () is defined by: $G = G_r + G_n \cdot (1 - w_r)$, being w_r the weight of the entire reassessable part of the subject in the final grade.

- Yes ≥ 5 , the subject is approved and you cannot go to the reassessment test. Yes < 5 , the subject is suspended and two situations can occur:
 1. Yes < 3 , you cannot go to the revaluation test.
 2. Yes ≥ 3 , you can go to the reassessment test.

e) The teaching staff coordinating a subject to be reassessed will make public with sufficient advance notice, and in accordance with the above criteria, the list of students who are in a position to take the subject's reassessment test.

f) The reassessment test of a subject will be based on a written test on the reassessable part of the subject. The grade obtained in this reassessment test: (calculated out of 10) will be used to determine the subject's provisional grade after the reassessment (G_{re}), according to the following equation: $G_{re} = G_{re} \cdot \alpha + G_{re} \cdot (1 - \alpha)$

The final mark of the subject reassessed (G_{re}) will be determined according to the following criteria:

Yes $G_{re} \geq 5$, the subject is approved with a final grade: $G_{re} = 5$

Yes $G_{re} < 5$, the subject is suspended with a final grade: $G_{re} = \max(G_{re}, 5)$

g) The reevaluation test of a subject is the responsibility of its coordinating professor.

1.1.4. Results of the ordinary assessment of the subjects

The results of the evaluation acts of a subject must be made known within a maximum period of two weeks, so that they constitute an effective element in the learning process. In the same document in which these results are announced, the dates will be indicated when students can comment on the test with the teaching staff who evaluated it. Under no circumstances can this process be considered closed before five days after the publication of the results.

At the end of the academic period, the teaching staff who teach a subject sign in the **Evaluation Report** the descriptive and numerical qualifications of the enrolled students. The teaching staff responsible for the subject validates this document according to the correct application of the criteria and evaluation method that appear in the teaching plan and delivers it to the center which, if necessary, elevates it to final.

Otherwise, the Management of the Center will urge the teaching staff responsible for the subject to correct the effects that incorrect application of the evaluation criteria and methods may have had on the grades.

Numerical grades will be given with a resolution of 0.1 and descriptive grades will be assigned according to the following correspondence:

0.0 – 4.9	suspended
5.0 – 6.9	approved
7.0 – 8.9	remarkable
9.0 – 10	Excellent / Honors Matriculation

Honors can be awarded to students who have a grade equal to or higher than 9.0. The number of honors matriculations awarded may not exceed 5% of the students enrolled in a subject in the corresponding academic period, except if the total number of students enrolled is less than 20, in which case only one honors registration may be granted.

In the case of the TFG, the court will propose the Honorable Matriculation mention. In the case of external practices, the teaching staff who tutor them will make the proposal. The Center will arbitrate through the specific regulations of TFG/TFM and of external practices the way to award final honors registrations without exceeding 5% of the enrolled student body and taking into account, in all cases, objective criteria. In the event that 5% of the possible honors matriculations have been granted in the ordinary call, no more honors matriculations can be granted to students who were accepted in the TFG/TFM additional call.

In the case of subjects taken in a mobility program, the grade obtained at the destination university adapted to the EEBE grading system will be retained. In the event that in the academic certification issued by the center of destination any of the subjects has been evaluated with honours, this may be retained and will have the financial effects regulated in the UPC budget.

The qualification of "not presented", which means that the student has not been assessed, is awarded when he has not participated in any of the assessment events planned for the subject, except in the case that the teaching guide of the published subject indicates something different.

Regarding the grades listed in the evaluation reports, the descriptions of the subjects passed are final, while the description of failure and numerical grades may change in subsequent subject evaluations or in the evaluation of the curriculum block to which they belong. Passing a curricular block implies that the descriptive and numerical grades of the subjects that make it up become final.

The evaluation report will be delivered to the Academic Management Unit in the format and deadline provided by the EEBE Management. Once processed, the Academic Management Unit will establish the appropriate procedure for the responsible faculty to sign.

The result of the evaluation of the subjects can be consulted through e-Secretaria.

1.1.5. Functions/responsibilities of the teacher in charge/subject coordination

- Prepare the teaching guide proposal for the subject for which you are responsible
- Coordinate the teaching staff participating in the subject
- Enter in the teaching plan the planning and timing of the subject and its modifications in the corresponding institutional IT application
- Ensure compliance with planned assessment activities
- Ensure that students acquire the generic and specific skills of each subject

- Monitor academic results, detect deviations and propose corrective and improvement measures

- Enter the student grades in the computer application and sign the evaluation reports in the terms and conditions established by the UPC
- Communicate and sign any changes to student qualifications within the terms and conditions established by the UPC
- Act as an interlocutor with the corresponding bodies in everything that refers to matters related to the subject
- Ensure that the deadlines for evaluation and publication of the results are met
- Ensure the correct implementation of the tutorial action
- Ensure that at least one teacher of the subject is always present during the exams, preferably the teacher who teaches the classes
- Guarantee that all students are evaluated equitably, regardless of the enrollment group to which they belong
- Ensure planning and participation in surveys
- Ensure the application of curricular adaptations to guarantee equal opportunities for students with educational support needs (special, specific educational needs, or those affected by chronic or acute illness with long recovery processes) who are entitled to it, in accordance with point 1.1.2. of this regulation.

1.1.6. Review of assessment results

Along with the evaluation results, the teaching staff responsible for the subject publishes the procedure and deadlines for submitting review requests and publishing their decision.

In the first instance, the student must address the request for review of the qualification obtained to the professor responsible for the subject through the means and within the deadline that has been previously established.

In the event that the student body does not agree with the review made in the first instance, they can make a claim to the review by presenting a reasoned request to the Center Management, within a maximum period of 7 days from the date of publication of the grades that are the subject of a claim.

The Management of the Center must arbitrate the specific procedure it considers appropriate to resolve each claim impartially, a procedure that must always include hearing the teaching staff responsible for the qualification. If this procedure includes the appointment of a tribunal, the teaching staff responsible for the qualification subject to the claim cannot be part of it.

The resolution must be issued within a maximum period of 15 days from the date of filing the claim. In any case, the procedures that can be established must guarantee the student's right to enroll after the challenge has been resolved.

In order to ensure the possibility of carrying out a review, the teaching staff must keep all the documents on which the evaluation is based, except those that have been corrected to the students, at least until at the end of the academic year following the one in which the evaluation acts were carried out and, in any case, until the evaluation acts are final and there are no

possibility of appeal. In case of appeal, the aforementioned documents must be kept until the final decision is issued.

The teaching staff responsible for the subjects must send a copy of the final examination statement and, if applicable, of re-evaluation and the resolution thereof to the EEBE Directorate so that it can keep them permanently and may be published for student access and consultation at Deposit of UPC exams, in accordance with compliance by the teaching staff responsible for each subject.

1.2. CURRICULAR ASSESSMENTS

Undergraduate students will be assessed curricularly once they have taken all the subjects that make up the curricular block. Curricular evaluations will be carried out by the Curricular Evaluation Commissions and following the criteria set out in section 1.3.

In no case, the number of suspended credits, which the commissions may give as approved, may exceed 18 credits in the entire course, distributed as follows:

- 12 credits, at most, in the Initial Phase
- 12 credits, at most, in the Second Curricular Block

In the event that the student body, meeting the criteria defined in the previous paragraphs, does not want to be included in a curricular evaluation process that allows compensation because, having failed one or more subjects with a grade equal to or higher than 4, they want to choose the option of repeating them in the following academic period, must expressly request the waiver of the curricular assessment within the terms that the Center will establish each term and that will be published on the EEBE website.

The members of the Curricular Evaluation Committees will have a Summary of Evaluations. This document will be provided by the Center's Academic Management Unit and will contain the following information from the curriculum block:

[a] The student body to be evaluated

[b] The subjects taken and, for each of them, the numerical grade proposed in the evaluation report.

[c] The results of the evaluation with the criteria of section 1.3.

The Curricular Evaluation Commissions will also have the observations of the teaching staff and the allegations that the students may have addressed to them within the scheduled deadlines.

The Academic Management Unit will provide a statistical report of the grades for the different subjects.

Master's study plans do not have curricular assessment.

1.2.1. Results of the curriculum evaluation

The result of the curricular evaluation will be reflected in a document called the Curricular Record, which will be the document with administrative validity for the purposes of the student file, and

the issuance of the title. The result of the curriculum evaluation can be consulted through e-Secretaria.

Students may appeal the result of the curricular evaluation within seven days from the publication of the curricular report, by means of a request addressed to the School Management.

If a student has passed the curricular block, the curricular record will include the final descriptive and numerical grade for each of the subjects and the numerical grade for the curricular block, obtained as an average of the subject's grade weighted by the number of credits of each of them. The qualification of the subjects will be recorded in accordance with the following relationship:

Excellent / Honors Matriculation	from 9.0 to 10
remarkable	from 7.0 to 8.9
approved	from 5.0 to 6.9

When a student has not passed the block, it will be indicated "**Failure to qualify**" without numerical note. In this case no credit will be granted. In order for the student to be able to opt for a new curricular assessment, he must re-register for the subjects suspended from the curricular block.

1.2.2. Initial Phase curriculum block (First Curricular Block)

In the event that the curricular block is the Initial Phase, the following will be specified, depending on the case:

- [a] If you pass the Initial Phase, the assessment report will include the information described in section 1.2.1 regarding the approved curriculum blocks.
- [b] If you do not pass the Initial Phase, but have passed the minimum number of credits to stay in the Initial Phase, the curricular evaluation report will specify "**Failure to qualify**".
- [c] If you do not pass the Initial Phase, but you have not exhausted the time to pass the initial Phase permanence, the curricular evaluation report will specify "**Failure to qualify**".
- [d] If you do not pass the duration of the Initial Phase and have run out of time to pass it, the curricular evaluation record will specify "**Ineligible for the Initial Phase**" and the subjects passed will be indicated.

1.3. EVALUATION CRITERIA OF THE CURRICULUM BLOCKS

Being: $\bar{g} = \sum_{i=1}^N g_i \cdot c_i$; Average grade,

N: Total number of subjects in the Curricular Block, g_i : Note proposed by the teaching staff of the subject i.

This grade must be a number from 0 to 10 with a resolution of 0.1.

$$= \frac{\text{Weight of the subject } i.}{\sum_{i=1}^n}$$

n : credits assigned to the subject in the Study Plan.

A student will be APTE for Initial Phase or Second Curricular Block if the following is verified:

Criterion 1: $n \geq 5$ $i=1, \dots, N$

Criterion 2: If there is a single subject with a grade of $4.0 \leq n < 5$ and it is verified that $M \geq 5.25$

Criterion 3: If there are only two subjects with a grade of $4.0 \leq n < 5$ and it is verified that $M \geq 5.5$

In no case can the student be evaluated positively from the Curricular Block having any subject qualified as "Not Presented".

1.4. ACHIEVEMENT OF TRANSVERSAL COMPETENCE IN A THIRD LANGUAGE IN UNDERGRADUATE STUDIES

The achievement of generic skills in Bachelor's studies is regulated in accordance with what is established in section 3.3 of the UPC's Academic Regulations for Bachelor's and Master's Studies.

To be entitled to the issuance of an official university degree, students must have achieved proficiency in a third language at the end of their studies.

Proficiency in a third language is considered to be achieved in the following cases:

- Proof of knowledge of a third language (German, English, French or Italian) with a B2 certificate (understood as full level or B2.2) or a higher level of the Common European Framework of Reference for Languages, drawn up by the Council of Europe
- Have obtained at least 9 ECTS corresponding to UPC study subjects taught entirely in a third language, preferably in English.
- Elaborate and defend the thesis in English, preferably, or, if you have the prior consent of the professors who are part of the tribunal and the management of the center, in another third language.
- Stay at a university or company abroad as part of a mobility program or an educational cooperation agreement in which the activity takes place in a third language, and have obtained a minimum of 9 ECTS.

1.4.1. Specifications and exemptions regarding the achievement of transversal competence in a third language in degree studies

The achievement of competence in third languages by any of the other routes must also be done at the end of the studies, given that it is a requirement to obtain the bachelor's degree at the UPC.

In the case of double degrees between UPC studies, given that the achievement of the third language is a requirement associated with the studentship, it must be certified only once.

Students who have entered the UPC from a previous qualification in the European higher education area may exceptionally be exempted from the accreditation of competence in a third language if they cannot be accommodated in any of the attainment paths provided for in the previous section, but only in the event that the study of origin corresponds to a previous plan of the degree qualification to which access is granted.

The affected students must make a request, which is assessed and resolved by the vice-rectorate competent in the matter, prior to the Centre's report.

With regard to possible exemptions for the accreditation of the third language of students with accredited disabilities, what is contained in the document approved by the Access and Student Affairs Commission of the Interuniversity Council of Catalonia. June 25, 2013.

2. RULES FOR PERMANENCE IN DEGREE STUDIES

2.1. MINIMUM PERFORMANCE IN THE FIRST ACADEMIC YEAR AND PERMANENCE IN THE INITIAL PHASE

2.1.1. Minimum performance in the first academic year

Students who enroll in the School, in their first academic year, must pass a minimum of 12 ECTS credits, regardless of the formalized registrations.

Otherwise, the student will be excluded from these studies and will not be able to continue them at the center or start any other study that is taught that has a defined initial phase in common with the study from which they have been excluded.

At the EEBE the degree studies with a common initial phase are:

- Degree in Biomedical Engineering, Degree in Mechanical Engineering, Degree in Industrial and Automatic Electronic Engineering, Degree in Electrical Engineering and Degree in Energy

The student can request the Center Management to close the file for dropping out of studies.

2.1.2. Permanence initial phase

All the study plans of the UPC leading to the obtaining of an official degree have a defined initial phase that corresponds to the 60 ECTS of the first academic year.

Regardless of what is established in section 2.1.1. of this Regulation, and for the purposes of permanence, at the School the students of the Initial Phase must exceed a number **minimum of 48 ECTS**, having completed the 60 ECTS corresponding to the Initial Phase, in the terms specified below:

- **Students pursuing their studies full-time:** Must pass 48 ECTS of the Initial Phase within a maximum period of 2 academic years
- **Students pursuing their studies part-time:** Must pass 48 ECTS of the Initial Phase within a maximum period of 4 academic years

In any of the two modalities, full-time or part-time, the calculation of time to overcome the minimum of 48 ECTS established for the Initial Phase is done independently of the formalized registrations.

In case of not passing the minimum of 48 ECTS of the Initial Phase within the established period, the students cannot continue their studies at the Centre.

Students can request the Center Management to close the file for dropping out of studies.

2.1.3. Temporary abandonment of studies. Extensions of the calculation of time for the purpose of the application of the regulations of permanence

According to article 5.6. of the UPC Degree and Master's Regulations, students who are in the first academic year or the Initial Phase of their studies and must temporarily interrupt it for some exceptional reason, can request the Management of the Centre, before formalizing the registration, **a temporary dropout for a maximum period of 2 semesters** (in duly justified cases of illness or serious accident, this period can be extended) so that the time is not counted for the purposes of minimum performance of the first academic year or of permanence. This extension for the purpose of calculating the time of stay cannot be granted once registration has been formalized if the student body has already been assessed in that academic period.

2.1.4. Continuity of studies

The management of the educational center, by delegation of the Rector, can, in duly justified situations, extend the term established in sections 2.1.1. and 2.1.2. of these regulations to exceed the minimum number of credits required for the first academic year and/or to exceed the minimum performance of the Initial Phase of the studies.

Students can request from the management of the teaching center, in a motivated way and in the period established in the Academic Calendar of the UPC, the extension of the term to exceed the minimum number of credits required for the first academic year and/or to overcome the minimum performance of the Initial Phase of the studies.

Students excluded from studies in application of the provisions of sections 2.1.1 and 2.1.2. of these regulations can start any other study that does not have the same initial phase as the study that has been excluded in the same center, the same study but in another UPC center or any other UPC study. In all cases, you must have a place assigned through pre-registration or in accordance with the access rules in force for those studies.

On the other hand, students excluded from degree studies can return to these same studies at the same Center once a period of one year has passed from the moment of disassociation, provided that they have an allocated place again.

2.2. MINIMUM PERFORMANCE ONCE EXCEEDED THE PERMANENCE OF THE INITIAL PHASE

Once the duration of the Initial Phase (48 ECTS) has been passed and at the end of the academic period, the academic performance parameter will be calculated (parameter α) for the student body. This parameter is the quotient of passed credits over the total number of credits enrolled, for each:

$$\alpha = \frac{\text{è}}{\text{è}}$$

Based on this parameter, the Center follows the progress of the students and establishes, to guarantee a good use of resources, academic advice mechanisms through tutoring procedures. It also determines the academic measures that must be applied when the parameter α of a student is less than 0.5 in the last two academic periods enrolled.

2.2.1. Limitation of enrollment due to low performance

When the academic performance parameter (α) of a student is either **lower than 0.5 in the last two academic periods enrolled**, in the next academic period in which you enroll, the number of credits you can enroll in will be limited to what is indicated in the following table:

Performance in the last academic period enrolled	Maximum number of credits
Between 0.40 and 0.49	30
Between 0.20 and 0.39	24
Between 0.00 and 0.19	18

The Center will assign a tutor to students who have obtained, during two consecutive academic periods, two performance parameters below 0.5. This tutoring will end when the student obtains an academic performance higher than 0.5 in one of the following enrolled periods.

This measure will not apply to students who need to enroll, in order to complete their studies, for a number of credits equal to or less than the maximum they can enroll in an academic year (72 ECTS credits).

2.2.2. Disengagement from studies due to low performance

The studentship will be automatically disassociated from the studies, except in suitably justified cases, **if you get a performance parameter lower than 0.3 in the last three academic periods**

enrolled. In this case, the teaching center will notify the Rector of this situation, attaching a personalized report. If the Rector resolves to disconnect the student's studies, this will be **itfor a maximum period of one year.**

The teaching center may, in duly justified cases, not take into account the parameter of results of a certain academic period for the purposes of applying this article. Similarly, students excluded from their studies in application of this section can restart them once the period of disengagement has passed, with the prior authorization of the centre.

3. RULES FOR PERMANENCE IN MASTER'S STUDIES

3.1. PERFORMANCE MINIMUM IN THE FIRST ACADEMIC YEAR

Students who enroll in the School, in their first academic year, must pass a minimum of 15 ECTS credits, regardless of the formalized registrations.

Otherwise, students cannot continue these same studies at the Center where they started. The student can request the Center Management to close the file for dropping out of studies.

3.2. MINIMUM PERFORMANCE ONCE EXCEEDED PERMANENCE IN THE FIRST YEAR

Once the first year permanence (15 ECTS) has been passed and at the end of the academic period, the academic performance parameter will be calculated (parameter α), for the student body. This parameter is the quotient of passed credits over the total number of credits enrolled, for each one:

$$\alpha = \frac{\text{è}}{\text{è}}$$

Based on this parameter, the Center follows the progress of the students and establishes, to guarantee a good use of resources, academic advice mechanisms through tutoring procedures. It also determines the academic measures that must be applied when the parameter α of a student is less than 0.5 in the last two academic periods enrolled.

3.2.1. Limitation of enrollment due to low performance

When the academic performance parameter (α) of a student either **lower than 0.5 in the last two academic periods enrolled**, in the next academic period in which you enroll, the number of credits you can enroll in will be limited to what is indicated in the following table:

Performance in the last academic period enrolled	Maximum number of credits
Between 0.40 and 0.49	30
Between 0.20 and 0.39	24
Between 0.00 and 0.19	18

The Center will assign a tutor to students who have obtained, during two consecutive academic periods, two performance parameters below 0.5. This tutoring will end when the student obtains an academic performance higher than 0.5 in one of the following enrolled periods.

This measure will not apply to students who need to enroll, in order to complete their studies (not counting the TFM), for a number of credits equal to or less than:

- 24 ECTS in the case of the master's degree in Chemical Engineering
- 18 ECTS in the case of the master's degree in Advanced Materials Science and Engineering and the master's degree in Interdisciplinary and Innovative Engineering.

3.3. CONTINUATION OF STUDIES

The Management of the teaching center may, in justified situations, not apply what is provided for in section 3.1 to students who request it in a motivated way and within the period established in the Academic Calendar of the UPC.

Students excluded from master's studies can return to these same studies once a period of one year has passed from the moment of disassociation, as long as they have an allocated place again.

Students excluded from master's studies, in application of the provisions of section 3.1, may start other studies at the UPC if they obtain a place in accordance with the specific admission criteria in force.

4. PERMANENT RULES FOR DOUBLE DEGREE STUDIES AT THE EEBE

4.1. MINIMUM PERFORMANCE IN DOUBLE DEGREE STUDIES

Permanence in double degree studies will be based on the academic performance parameter α , defined by the quotient of passed credits over the total number of credits enrolled.

Disengagement from double degree studies will occur automatically (except in suitably justified cases), when an academic performance parameter of less than 0.5 is obtained



in the last two semesters enrolled. In these cases, the disassociation is only related to the double degree studies, the affected student being linked to the first qualification for which they entered the School. The disengagement period will be two semesters.

If the student wants to continue in the qualification to which he/she entered in second place, he/she can do so by way of university pre-registration, or by way of changing studies, provided that the center offers places and that the student gets a place there. In this case, the admission requirement that prevents access through this route to students affected by the Permanency Regulations is not applicable.

4.2. CONTINUATION OF STUDIES

The Management of the educational center may, in justified situations, not apply what is provided for in section 4.1 to students who request it in a motivated way and within the term established in the Academic Calendar of the UPC.

Students excluded from double degree studies according to these permanence regulations can restart the same studies once the period of disengagement has passed, always with the prior authorization of the Center's Management.