

STEP 1: register at UPC Admissions

Go to: https://prisma-nou.upc.edu/apl/home_preinscripcio.php?idioma=3

- If you are a new user, register as **“Non-UPC students not registered in the system”** and fill in the required details, taking into account the following:
Write your name as it appears on your passport or ID card.

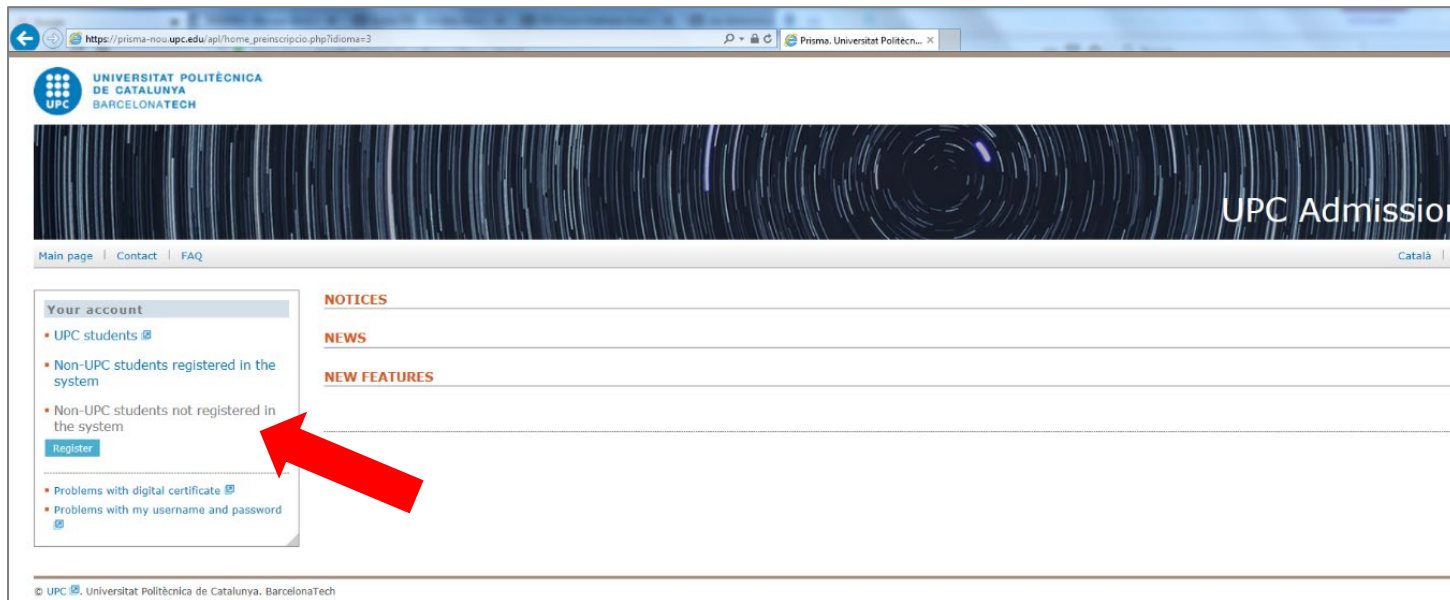
“NAME” refers to your first name (e.g. Gerard) and **“SURNAME”** refers to your family name (e.g. Chatelier)

“DOCUMENT TYPE”:

- If you are a non-EU citizen, use your passport.

When you receive your username and password, log in as **“Non-UPC students registered in the system”**.

- If you have ever studied at UPC, log in directly as **“UPC students”**.



STEP 2: complete your application

NOTE: fields marked with an asterisk (*) are required.

➤ **Personal data:**

Fill in **all** the fields, including *Address during academic year* (enter your current home address. You can update this later).


➤ **Academic details:**

Fill in **all** the fields:

- *University degrees* (at least, with the one you are currently studying and fill in *Obtaining year* with the expected date of graduation).
- *Languages* (at least, your mother tongue).
- *Electronic documentation*: upload the required documents.

➤ **Application:**

Add and select Application for visiting students and EEBE - VISITING (Barcelona)



Program type	Name*
Application for visiting students ▼	2025-1 EEBE VISITING (Barcelona) ▼
Motivation ⓘ	
<div></div>	
Additional information	
Questions marked with an asterisk (*) are compulsory.	

STEP 3: send your application

Send your application **only** when you get your documents ready and **before the deadline** by clicking on **SEND APPLICATION** at *Application-> EEBE mobility incoming-> Application data* (only visible if the previous mandatory fields marked with an asterisk are filled in).

STEP4: know the status of your application

- **Processing (to be sent):** your application is being filled in.
- **Sent:** your application has been sent duly completed.
- **Confirmed (to be resolved):** your application has been reviewed by the International Relations Office and all the required documents are correct.
- **Accepted:** congratulations. You have been admitted to EEBE as a VISITING student!