



# **REGULATIONS ON ADMISSION TO EEBE DEGREES**

**School Board Decision J.EEBE/2022/01/04, of 6 July 2022, to approve the  
Regulations on Admission to EEBE Degrees**

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## 1. PREAMBLE

Admission to official bachelor's and master's degrees is governed by the following regulations:

[Royal Decree 412/2014](#), of 6 June, which regulates admission to bachelor's degrees.

[Royal Decree 822/2021](#), of 28 September, which regulates admission to master's degrees and sequential degree programmes.

The [Framework for Double Degrees](#), approved by the UPC's Governing Council (Governing Council Decision 60/2017).

The [Academic Regulations for Bachelor's and Master's Degrees](#), approved each academic year by the UPC's Governing Council.

[Ex ante accreditation reports](#), [reports on double bachelor's degrees](#) and other monitoring and accreditation reports on degrees that complement the regulatory framework governing bachelor's and master's degrees.

Apart from these generic regulatory provisions, the UPC empowers schools to specify and develop requirements and entrance and admission processes for the bachelor's and master's degrees that they teach and manage. These regulations cover matters that the Academic Regulations for Bachelor's and Master's Degrees empower schools to determine.

Any matters not included in these regulations are governed by higher-order regulations.

## 2. ADMISSION TO BACHELOR'S DEGREES

### 2.1. ADMISSION VIA TRANSFER FROM ANOTHER UNIVERSITY AND/OR ANOTHER OFFICIAL UNIVERSITY DEGREE

#### 2.1.1. Scope of application

The admission process for students requesting to transfer from another university or from a partially completed official Spanish university degree is carried out in accordance with the requirements established in Section 1.1.B. of the Academic Regulations for Bachelor's and Master's Degrees.

The admission process for students who have completed (or partially completed) a foreign university degree but have not had their degree homologated in Spain is carried out in accordance with the requirements established in Section 1.1.C. of the Academic Regulations.

The procedure for obtaining a place via transfer from another university and/or degree consists of three stages: application, admission and enrolment. These processes are the responsibility of the Barcelona East School of Engineering (EEBE).

#### 2.1.2. Publication of the call for applications and information on the process

Before the start of each academic year, the EEBE publishes each call for applications for students who wish to transfer from another university and/or another official university degree on its institutional website. The following information is provided for each call:

- Number of places available for each bachelor's degree
- Deadlines for submitting applications for admission, requirements and documentation to be submitted
- Deadlines for admission decisions
- Deadlines for enrolment of admitted students

#### 2.1.3. Selection of students

If the number of applications exceeds the number of places available for a bachelor's degree, applications are prioritised as follows:

- a. First, in compliance with the [X5 School Network Agreement](#) (a student mobility agreement between UPC schools that offer the same engineering degree), students who have started one of the degrees listed in Appendix 1 of the agreement and passed the initial stage, and who apply to transfer to the same degree at the EEBE.
- b. Second, students from degrees that belong to the same branch of knowledge (Industrial Engineering).
- c. Third, students who have passed at least 60 ECTS credits.
- d. Fourth, the students with the highest average mark on their academic record.
- e. Fifth, the students with the highest number of passed credits.

- f. Sixth, and only in the event of a tie, an alphabetical order of priority is established among applicants based on the decision issued by the competent Catalan government ministry to determine the order of priority among applicants in selection processes.

#### 2.1.4. Related procedures

When a student transferring from another university and/or another official university degree is awarded a place, their academic record must be transferred to the new institution. Students must arrange for the transfer of their academic record at their university and/or school of origin once they can present proof of admission.

The admission of these students is final when they complete their enrolment in the degree they have been admitted to via transfer from another university and/or another official university degree during the published enrolment period. Students who do not complete their enrolment lose their place.

### 3. ADMISSION TO INTERNAL EEBE DOUBLE DEGREES

#### 3.1. APPLICATIONS FOR ADMISSION

All information on the admission process for double degrees offered at the EEBE is published on the School's institutional website. This information includes:

- Number of places for each double degree pathway
- Calendar and procedure for admission applications
- Calendar and publication of admission decisions

#### 3.2. ADMISSION REQUIREMENTS

- a. Students must first gain admission to one of the degrees that they wish to take via the university pre-enrolment process or by any other route provided for in Royal Decree 412/2014. We call this first course the degree of origin.
- b. Students may be admitted to the second degree (which we call the destination degree) if the following conditions are met:
  - They have passed the initial stage of their degree of origin (60 ECTS credits, corresponding to the first two semesters of the degree).
  - The admission mark for the degree of origin is equal to or higher than the admission mark for the destination degree in the academic year in which the student was admitted to the degree of origin.
  - They have a maximum of 180 ECTS credits between passed credits and those in which they are enrolled when they apply for admission.

### 3.3. SELECTION AND ADMISSION

If the number of applications for a pathway exceeds the number of places available, the order in which places are allocated is based on a weighted average between the admission mark (40%) and the average mark for the initial stage obtained by students on the degree of origin (60%).

In the event of a tie, applicants are ordered by the average mark they obtained in the initial stage of their degree of origin (highest to lowest), and places are allocated in this order.

### 3.4. RELATED PROCEDURES

An academic record for enrolment and assessment is opened for students admitted to a double degree.

Enrolment dates are published in the calendar of procedures on the EEBE's institutional website and students can check them in the e-Secretaria.

## 4. ADMISSION TO MASTER'S DEGREES

### 4.1. APPLICATIONS FOR ADMISSION

Applications for admission to master's degrees must be made via the pre-enrolment process ([UPC pre-enrolment website](#)).

The EEBE publishes the following information on its institutional website:

- Number of places for each master's degree
- Calendar and procedure for admission applications
- Calendar and publication of admission decisions

When students pre-enrol, all the documentation that demonstrates that they meet the academic requirements specified in the next section must be attached in electronic format. Students pre-enrolling must pay the documentation and academic record review fee for selection and allocation of a place.

### 4.2. ADMISSION REQUIREMENTS

Conditions for admission to master's degrees are set out in Section 1.2.3 of the [Academic Regulations for Bachelor's and Master's Degrees](#).

As regards the specific admission requirements that are the responsibility of the EEBE, the following conditions apply:

- a. Master's degrees managed by the EEBE are open to UPC bachelor's degree students who have not yet finished their degree, provided that the only requirement that remains to be met is the completion of their bachelor's thesis. In such cases, admission to the master's degree is conditional on the student being enrolled for the bachelor's thesis at the time of admission to the master's degree and having achieved the foreign language generic competency.

- b. Bachelor's degree students from other Spanish universities who have not been able to gain admission to a master's degree because they have not yet defended their bachelor's thesis (and therefore have not completed their degree) may be admitted on a conditional basis. Their definitive admission cannot take place after 31 October; by that date, students applying for admission must have been awarded their bachelor's degree. Students may not enrol for a master's degree before they are definitively admitted.
- c. Admission to the master's degree in Chemical Engineering and the master's degree in Materials Science and Advanced Materials Engineering is open to students following sequential degree programmes who have a maximum of 30 ECTS credits left to complete between optional credits and the master's thesis.

#### 4.3. SELECTION AND ADMISSION

If the number of applications exceeds the number of places available for a master's degree, applications are prioritised as follows:

- a. First, students who have completed the official university degree that makes them eligible for admission (i.e. students who have graduated).
- b. Second, students who have not completed their bachelor's degree but are following sequential degree programmes that include a master's degree taught at the EEBE.
- c. Third, students who have not yet completed their UPC bachelor's degree.
- d. Lastly, the order of allocation of any remaining places is based on the weighted average between a student's average mark on their academic record for the degree that makes them eligible for admission (60%) and the extent to which their entrance competencies match those of the master's degree to which they are seeking admission (40%).

#### 4.4. RELATED PROCEDURES

Once the documentation submitted has been reviewed and the selection and admission criteria have been applied, students admitted pursuant to the relevant decision must accept the offer of admission and pay the corresponding fee. At that point, students are considered admitted to the master's degree and may obtain an admission certificate for a specific academic year and semester.

Admitted students must start their degree in the period for which they have been admitted. Therefore, they must either complete their enrolment for the degree within the period established in the calendar or request that their place be reserved by submitting a formal request.