



## CHECK LIST

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- ✓ Attend the Welcome Session at EEBE
- ✓ Make sure your certificate of arrival and Learning Agreement are signed
- ✓ Get the UPC Credentials
- ✓ If you plan to do a project, register the project through e-Secretaria and contact your EEBE advisor to accept it BEFORE THE ENROLMENT DAY.
- ✓ Check out the study offer (subjects) and the timetable.
- ✓ Enroll at EEBE on the appointed day.
- ✓ Get your UPC Card: Upload your photo and pick up your card at the International Relations Office.
- ✓ If there are any changes on the Learning Agreement, make sure to update the document.
- ✓ Before leaving, pick up your Transcript of Records and other documents.