Before starting to manage your schedule, choose:

1. Language
2. Academic course 2019-2
3. The study program: **MOBILITAT INCOMING**
4. From box 1 subjects = Bachelor / Rest of the boxes=Master
5. When you click on a group of practices e.g. M11, M12 or M14, the associated theory group e.g. M1 will also be shown. The schedule of the selected group of practices and theory will be automatically displayed at the bottom of the screen.
6. You can select as many groups as you want, they will be shown at the same time on the schedule:

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TIMETABLE: The schedule of the selected subjects will be automatically displayed at the bottom of the screen.
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7. “OW” or “EW” on the practices groups means that they are held every two weeks.

8. Delete subjects and groups by clicking on the cell.

9. Check there are no overlaps among subjects.

10. Bear in mind the number of the classrooms where lessons will take place. E.g “A2.12”: “A” is the building (all lessons will take place at building A), “2” is the floor and “12” is the classroom.